



Position: **Construction Site Supervisor**  
Location: Kitchener, ON  
Salary Range: Dependent on qualifications and previous work experience

## OVERVIEW

At VCT Group we believe in the future of solar architecture and electrification. We help our customers meet and exceed their sustainability goals while realizing their investment goals. We have evolved significantly over the past 10 years and so has the landscape for renewables. We have built and continue to maintain the majority of our solar projects in collaboration with our customers. With 300 projects, more than 20 million kWh of energy generated per year (enough to power 2000 homes!) and over 3,000 tonnes of CO2 emissions reduced per year; we are entering a period of strong growth. Our latest endeavours push the limits to rethink underutilized space, such as custom designed solar carports, drive electrification with modern and future ready EV charging solutions and work closely with industry leading developers to build out the future of how we generate, use and store electricity. Our team is seeking candidates that think beyond historical boundaries and push for a bright, prosperous and energy efficient future.

We are also founders of a community based energy investment vehicle. The CED Co-op allows all Ontarians to invest and take part in building solutions to combat climate change. The Co-op has raised over \$20 million in investments from its 750 members, on its way to developing a portfolio of over \$45 million of renewable energy projects. We are proud that CED Co-op is the first co-operative in Canada to become a public corporation, enabling these investments to be held in RRSP, RESP, TFSA and RRIF investment portfolios. Future projects under development for the Co-op include community-based net-metering and potentially building efficiency projects such as geo-thermal heating and cooling, EV charging-as-a-service plus many more areas of opportunity.

VCT Group requires a Construction Site Supervisor to lead our solar project installation team. This individual will use their expert organizational and problem-solving skills to deliver timely, complete, and high-quality installations. In this role you will oversee most aspects of the construction phase of our projects, communicating project progress and maintaining the construction schedule. This position involves working out of our Kitchener location under the direction of the Operations and Construction Manager. Come make an impact in our organization to support the future of electrification and renewable energy.

## SPECIFIC RESPONSIBILITIES INCLUDE:

- Maintain a safe job site, ensuring that the requirements of the Occupational Health and Safety Act are met and enforced
- Supervision, inspection and direction of work performed by installation crews while working with them
- Set and adhere to strict targets to meet installation schedule
- Instill a commitment to quality and efficiency in work performed by team members
- Control and monitor labour, material and equipment
- Provide regular progress updates to the Operations and Construction Manager
- Identify cost saving areas and process improvements on site
- Review and approve timesheets for site crews



- Assist in managing shop and service vehicle inventory
- Uphold VCT Group's standards of quality and professionalism
- Other duties as assigned

#### REQUIRED QUALIFICATIONS:

- 3 - 5 years of relevant Site Supervisor or Construction Management experience
- Education related to construction or civil works or equivalent work experience
- Thorough knowledge of the OHSA and Ontario Building Code
- Ability to multi-task, supervising multiple projects at once
- Ability to foresee potential issues and resolve them in advance
- Excellent verbal and written communication skills
- Highly efficient use of computer applications including Zoom, project management software, and other MS Office applications
- Current G class driver's license and clean drivers abstract

#### ADDITIONAL SKILLS, ABILITIES, AND QUALIFICATIONS THAT WOULD BE AN ASSET:

- Ability to read and interpret various drawings (architectural, mechanical, electrical, structural)
- Experience working in residential and ICI sectors
- Experience with solar PV installations
- Experience with computer networking, IP, wifi, and cellular data communications
- Forklift, first aid/CPR, and working at heights certification

#### YOU'LL LIKELY BE A PRETTY GOOD FIT IF SOME OF THE FOLLOWING DESCRIBES YOU:

- You're a bit of a perfectionist, in a healthy way, you value precision and accuracy
- You're an innovator and inventor, you can't stop yourself from critically evaluating everything you see, from a position of curiosity rather than arrogance, thinking of ways it can be done better
- Without being arrogant or boastful, you are actually quite inwardly competitive and like to feel accomplished
- You already own an electric vehicle, or can hardly wait to get one, and are keenly aware of your environmental footprint.
- You get a great deal of satisfaction when you stand back at the end of a project and look at what you just built with pride.

Interested candidates should forward their resume and cover letter to [hr@vctgroup.com](mailto:hr@vctgroup.com). We would like to thank all candidates for their interest, however, only those potentially suitable for the position will be contacted. Please refer to the job position for which you are applying in the subject line of all correspondence.